

To: All Councillors

When calling please ask for:
Emma McQuillan, Democratic Services Manager
Policy and Governance
E-mail: emma.mcquillan@waverley.gov.uk
Direct line: 01483 523351
Calls may be recorded for training or monitoring
Date: 4 March 2015

Dear Councillor

A Meeting of the PROPERTY MATTERS - WEYHILL was held on Tuesday, 3 March 2015. The Decisions taken at the meeting are set out below.

The deadline for call-in of any of these decisions for scrutiny (within five working days) will be **NOON ON WEDNESDAY, DATE 2015**. Members must notify Robin Taylor, Head of Policy and Governance, by e-mail, fax, telephone or letter if they wish to refer a decision to the appropriate Overview and Scrutiny Committee. The Constitution requires that **four members of the appropriate Overview and Scrutiny Committee may call-in** a decision of the Executive for scrutiny.

Members should contact their Chairman or Vice-Chairman before calling any items in.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

NOTE FOR MEMBERS

The item numbers below correspond to the item numbers on the Executive Agenda.

AGENDA

1. **PROPERTY MATTERS - WEYHILL**

The Executive has agreed the recommendation set out in the (Exempt) report.

[CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]

**For further information or assistance, please telephone Emma McQuillan,
Democratic Services Manager, on 01483 523351**